

REGION 2 Hospitals / Healthcare Emergency Preparedness Coalition (HEPC) Meeting
AGENDA and MINUTES
June 19, 2013

TOPIC	DISCUSSIONS, ACTIONS TAKEN AND RESPONSIBLE PERSONS
Welcome and Introductions	<ul style="list-style-type: none"> All attendees were required to sign-in for documentation of attendance. A copy of the HEPC Sign-in Sheet was made available to all members in the "Public Documents" section of the ESF-8 Portal. <i>NOTE: Any facility that is unable to access or print the documents from the "Public Documents" section of the portal were instructed to contact Henry Yennie at Henry.yennie@la.gov for assistance in resolving the problem.</i>
Approval of Meeting Minutes	<ul style="list-style-type: none"> The meeting minutes were made available to all members in the "Public Documents" section of the ESF-8 Portal. Minutes were approved as written.
OLD BUSINESS	
Regional Plan: Mass Fatality	<p>THE EAST BATON ROUGE PARISH CORONER'S OFFICE PROVIDED A PRESENTATION OUTLINING THE MASS FATALITY PLAN.</p> <ul style="list-style-type: none"> A copy of the Power Point presentation provided by Dr. Beau Clark is available in the "Public Documents" section of the ESF-8 Portal. Allyn and Connie will work with the EBR Parish Coroner's Office to incorporate their Mass Fatality Plan into the Region 2 Emergency Response Plan. It was noted that the EBR Parish Coroner's Office has an expanded body capacity (50) and that this expansion was made possible from Region 2 HHS Grant Project.
NEW BUSINESS	
Hospital Designated Regional Coordinator (DRC) Report	<p><u>Grant Information</u> <u>2013-2014 Grant Cycle</u></p> <ul style="list-style-type: none"> The new grant cycle will begin on July 1, 2013. Spending for this cycle cannot begin until this date. <p><u>Hazard Vulnerability Analysis (HVA)</u></p> <ul style="list-style-type: none"> The Region 2 HVA is available on the ESF-8 Portal ("Public Documents" section). <p><u>Grant Site Visits</u></p> <ul style="list-style-type: none"> Grant Site visits are continuing. <ul style="list-style-type: none"> Keith Peek from Region 9 is the Administrative Hospital DRC conducting the visits. <p><u>ESF-8 Portal Update</u></p> <ul style="list-style-type: none"> The new Mstat (note name change) system will be available on the Portal by the end of the week of June 17. <ul style="list-style-type: none"> Make sure your facility contact information is updated in preparation for this Hurricane Season. If you have not updated facility information you will need to do this in the new system. No more data will be transferred from EMSTAT to Mstat.
Office of Public Health	<p><u>Medical Special Needs Shelter (MSNS)</u></p> <ul style="list-style-type: none"> Priscilla Williams reported that the MSNS training sessions have been completed and that they also conducted a Transportation/Triage walk-through. The State has contracted with RSI (Response System Network) to provide funding for staff salaries for medical volunteers who work at the MSNS. For more information contact Priscilla at priscilla.williams2@la.gov
EMS Designated Regional Coordinator (DRC) Report	<ul style="list-style-type: none"> The Region 2 EMS-DRC will be invited to participate as a member of HEPC. Connie to send out invitation.
LERN (Louisiana Emergency Response	<ul style="list-style-type: none"> The next LERN meeting is scheduled for July 25, 2013 at OLOL from 4:00-5:30pm. This is an open meeting.

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Network) Report	
Trauma Coalition	<ul style="list-style-type: none"> Allyn reported that there is an initiative to form a Regional Trauma Coalition to address hospital and community needs during a mass casualty event. <ul style="list-style-type: none"> The first meeting will be held on July 24 and all HEPC members, ED Directors, and trauma/burn staff are invited to attend. Allyn to provide details closer to the meeting date.
Training - Upcoming Opportunities	<ul style="list-style-type: none"> Woman's Hospital will be offering a Decon Training on August 6 that will provided by the 62nd Civil Support Team. <ul style="list-style-type: none"> Mike Meagher with Woman's will provide details closer to the date. Allyn reminded Coalition members that the 62nd Civil Support Team is available to provide training which is provided at no charge to the facility.
Exercises, Drills, and Actual Events	<p><u>Code Orange</u></p> <ul style="list-style-type: none"> During the week of June 10, Region 2 experienced two incidences that included mass influx and chemical decontamination. <ul style="list-style-type: none"> Tier One hospitals provided decontamination of patients and received green, yellow and red-designated patients. Participating hospitals were asked to provide comments that will be compiled for a regional After Action Review. Allyn and Connie will work the MOHSEP and the Chemical Industry to develop a process to provide a more rapid notification system for communicating chemical involved in an incident. <p><u>Community-wide Hurricane Drill (Communications Systems)</u></p> <ul style="list-style-type: none"> The community-wide hurricane drill will be conducted from 8:00am on June 25 through noon on June 26. <ul style="list-style-type: none"> ALL REGION 2 HOSPITALS ARE MANDATED TO PROVIDE BED AVAILABILITY DATA DURING THE EVENT.
Deadlines and To-Do's	<ul style="list-style-type: none"> ESF-8 Portal Exercise June 25-26, 2013.
IMPORTANT DATES	<p><i>Next Meeting – Wednesday, August 21, 2013. NOTE: The July meeting has been canceled.</i> <i>8:00-10:00am, East Baton Rouge Parish Mayor's Office Homeland Security and Emergency Preparedness</i></p>